



Health & Safety in the Office - The Facts



Running Time: 33 minutes



Health & Safety must be taken seriously in every work environment - including the office. Many of us think that health & safety rules and regulations only apply to those who work in an industrial environment; however office workers face hazards everyday.

Employers and employees working in an office environment have a duty to consider their own health & safety and that of their colleagues and visitors.

This DVD takes a comprehensive look at office safety and what you can do to help make your office a safer place to work. This DVD provides your staff with training specifically based in an office environment to ensure they can relate to the hazards and can see the relevance of the training.

Legislation:

As a responsible employer you are required to meet the requirements of this legislation and this DVD/Video will start you on the road to success.

This DVD provides the viewer with up-to-date information on UK H&S legislation including the **Regulatory Reform (Fire Safety) Order 2005** which comes into effect on 1st October 2006.

Relating Products:

Further packs of the Workplace Risk Assessment Forms can be purchased for only £14.99. The forms are an ideal way to record accidents and details of the event including location, damage, cause of accidents and prevention.

The Office Safety Training Booklets will emphasise the importance understanding the importance of health and safety in an office environment. The booklet looks at health and safety areas including Fire Safety, Manual Handling and Computer Safety. The booklets are essential reading for any of your office workers. Further Booklets can be bought for only £29.50 for a pack of 20 Booklets.

Buy the DVD and when the title is updated in the future you can purchase an upgrade for only £45 (Plus P&P and VAT).

 **CLICK TO
ORDER NOW**
DVD
ONLY £139

The DVD focuses on the following areas of concern in the office:

- Computer Safety (DSE)
- Manual Handling
- Slips, Trips and Falls
- Electrical Safety
- Fire Safety
- The everyday hazards faced
- The importance of keeping the workplace safe and secure

This DVD will also increase the viewer's awareness of the importance of reporting hazards in the workplace and that accidents and injuries can occur in their own work environment.

The pack comes complete with 50 Workplace Risk Assessment Forms and 10 Office Safety Training Booklets.